



42nd IUPAC GENERAL ASSEMBLY

University of Ottawa
Ottawa, Canada

9-17 August 2003

This *Information Booklet* is available on the IUPAC web site
www.iupac.org/symposia/conferences/ga03

The IUPAC General Assembly (**GA**) is the occasion for meetings of the statutory bodies of the Union, specifically of the **Council, Bureau, Division Committees, and Standing Committees**. The 42nd IUPAC General Assembly will be held **9-17 August 2003**, in Ottawa, Canada, concurrently with the **39th IUPAC Congress**. This *Information Booklet* contains information regarding the arrangements for the General Assembly.

The GA site will be on the campus of the University of Ottawa, which is located in the heart of the National Capital of Canada. The campus borders the scenic Rideau Canal and is within walking distance of shopping areas, the historic Byward Market, the Rideau Centre, and is adjacent to major national cultural attractions.

Moreover, the campus is within walking distance of the Ottawa Congress Centre where the IUPAC Congress is to be held.

Please take a moment to review the *Congress Bulletin* enclosed, which includes the Congress preliminary program. We would like to encourage you to take advantage of your participation at the IUPAC GA by also planning to attend the Congress. The Canadian Society for Chemistry has arranged an impressive program: *Chemistry at the Interfaces*.

Looking forward to seeing you in Ottawa!

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GA REGISTRATION

Participation in the GA is restricted to members of IUPAC bodies and invited observers. Registration is free, but required.

Please return the **Participation Questionnaire** (page enclosed) no later than **1 April 2003**.

On-site registration will be on the University of Ottawa campus.

Fri, Aug 8	14:00 to 17:00
Sat, Aug 9	07:30 to 10:00 and 12:00 to 14:00
Sun, Aug 10 to Wed, Aug 13	08:00 to 15:00

The exact location of the registration area will be announced on the IUPAC web site at a date closer to the GA. A map of the University of Ottawa campus is provided on the back cover of this booklet. In addition, for the World Chemistry Leadership Meeting (WCLM) and the Council meeting, a registration desk will be set up at the location of these meetings, one hour prior the meeting.

Participation Questionnaire

Please complete the enclosed Participation Questionnaire, **even if you do not intend to participate** in the GA, and mail it to reach the IUPAC Secretariat no later than 1 April 2003.

Your completed and returned questionnaire is used to update the records at the IUPAC Secretariat, and such information is important regardless of your participation.

CONGRESS REGISTRATION

As a GA participant, you are entitled to a special registration rate for the 39th IUPAC Congress of only USD 100.

To take advantage of this special rate, please complete section A and F of **the special Congress Registration Form** provided with this booklet and return it to the IUPAC Secretariat by **1 April 2003**.

Congress registration includes a ticket to the Congress Welcome Reception on Sunday, 10 August. The award ceremony for the 2002-3 winners of the IUPAC Prize for Young Chemists will take place at this time. If you wish to attend **only** the Welcome Reception and not register for the entire Congress, you should fill out sections A, D and F of the special Congress Registration Form, and pay for your ticket.

Upon arrival in Ottawa, you will need to pick up your Congress registration package at the Congress Registration Desk located at the Ottawa Congress Center. Opening times can be found on page 15 of the *Congress Bulletin*.

SCHEDULE

AM: 09:00 to 13:00; PM: 14:00 to 18:00

President's Address, Members Reception Sat, 9 Aug (19:00)

Congress Welcome Reception Sun, 10 Aug (19:00)
and Awards Ceremony for the winners of the IUPAC Prize for Young Chemists
(Participation in this event requires that you register for the IUPAC Congress, or that you purchase an individual ticket)

Division Presidents and Secretaries Briefing Sat, 9 Aug (08:00 to 09:00)

Division Committees Sat, 9 Aug and Sun, 10 Aug (AM & PM)
(all 8 Division Committees will hold a 2-day meeting)
Exception: the Inorganic Chemistry Division (Div II) will meet Sun, 10 Aug and Mon, 11 Aug

Division Presidents Tue, 12 Aug (PM)

Standing Committees

CPEP	Sun, 10 Aug and Mon, 11 Aug (AM & PM)
CHEMRAWN	Mon, 11 Aug (AM & PM)
COCI	Mon, 11 Aug (AM & PM)
CHEMRAWN & COCI	Tue, 12 Aug (AM)
CCE	Mon, 11 Aug (AM & PM) and Tue, 12 Aug (AM)
CHEMRAWN & COCI & CCE	Tue, 12 Aug (PM)
ICTNS	Tue, 12 Aug and Wed, 13 Aug (AM & PM)
Project Committee	Tue, 12 Aug (AM)
Evaluation Committee	Wed, 13 Aug (AM)

Bureau Wed, 13 Aug (PM) and Thu, 14 Aug (AM & PM)
Sun, 17 Aug (13:00 to 14:30)

WCLM Fri, 15 Aug (PM) (World Chemistry Leadership Meeting)

Council Sat, 16 Aug (AM & PM) and Sun, 17 Aug (AM)
Council Reception Sat, 16 Aug (19:00)

Other Subcommittee Meetings

Subcommittee on Materials Chemistry	Tue, 12 Aug (AM)
Subcommittee on Macromolecular Terminology	Mon, 11 Aug to Thu 14 Aug (AM & PM)

A final schedule of meetings, with room assignments, will be distributed to all delegates at on-site registration. The final schedule will also be available on the IUPAC web site a few weeks before the GA.

ACCOMMODATION

Rooms have been reserved on behalf of participants in several hotels located in downtown Ottawa and near the Ottawa Congress Centre. Information regarding accommodations can be found on page 16 of the *Congress Bulletin*.

Reservations will be managed through the Ottawa Tourism Housing Bureau. Reservations can be made online through the Internet, at the following address: <http://www.iupac2003.org>.

Alternatively, the **Accommodation Form** included in the *Congress Bulletin* should be filled out and returned to the indicated address.

Please do **not** return the Accommodation Form to the IUPAC Secretariat.

Reservations should be made no later than June 15, 2003 to take advantage of the special rates negotiated for the Congress. After that date, the Congress room blocks will be released and the hotels may charge higher rates.

Student Accommodation

Students and those seeking budget accommodations are advised to stay in the University of Ottawa suites. A description of these accommodations can be found on page 16 of the *Congress Bulletin*. To reserve this accommodation please visit the Congress web site: <http://www.iupac2003.org>

SOCIAL EVENTS**Accompanying persons program**

The social program for Accompanying Persons of Congress Registrants offers a variety of activities. Please see page 14 of the *Congress Bulletin* for information.

If you would like to register an accompanying person for the program offered by the Congress, please fill out sections A, C and F of the special Congress Registration Form.

Tours

A local sightseeing service will operate a booth on the campus of the University of Ottawa and on the site of the Congress and sell tour packages to participants. The booth will be located close to the Registration Desk and will be in operations as follows:

Fri, Aug 8	09:00 to 17:00	University Campus
Sat, Aug 9	09:00 to 12:00	University Campus
Sat, Aug 9	14:00 to 17:00	Congress Centre
Sun, Aug 10	10:00 to 17:00	Congress Centre
Mon, Aug 11	07:30 to 17:00	Congress Centre
Tue, Aug 12	07:30 to 17:00	Congress Centre

Complete information on the tours available can be found on page 14 of the *Congress Bulletin*. A wide range of tours are offered at different times during the week. At the booth, participants will be able to purchase tours to take place during the week, departing and returning to the Ottawa Congress Centre.

Tours will be given by bilingual (English/French) guides.

It is recommended that tours be purchased upon arrival as they may be filled quickly. Tour fees will be posted in January 2003 on the Congress website:

<http://www.iupac2003.org>

Chemical Institute of Canada (CIC) and The Canadian Society for Chemistry (CSC) Awards Banquet

As part of the Congress, an Awards Banquet will be held in honor of all CIC and CSC Award Winners, on Tuesday, August 12, 2003 at the Westin Hotel. Canadian chemists and their international colleagues are invited to attend the banquet and support the work of the Award Winners. The cost to attend this event is USD 50.00.

To register, please complete sections A and E on the enclosed Congress Registration Form.

GENERAL INFORMATION

Useful information can be found on page 17 of the *Congress Bulletin*.

Official Airline

Air Canada has been appointed as the “official airline” of the Congress. Simply contact Air Canada’s North America toll free number at +1-800-361-7585 or local number +1-514-393-9494 or your travel agent and take advantage of Special Discounted Airfares. Our convention number is **CV432791**.

By ensuring that the convention number appears on your ticket, you will be supporting the Congress organization.

Passports and Visas

Participants are strongly advised to determine which requirements apply to them with respect to entering Canada. For information please consult your nearest Canadian Embassy, High Commission, Consulate, Customs Agent or your travel agent. Completion of applications for visas should be made as early as possible due to the increased scrutiny now given to all visa applications. If you need an official letter of invitation, please send your request, as soon as possible, to the IUPAC Secretariat.



Contact information

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ENCLOSURES to this Booklet

Participation Questionnaire
Congress Bulletin, including the Accommodation Form
Special GA/Congress Registration Form

*You should retain this Information Booklet and take it with you to Ottawa.
No additional information will be provided by mail before the General Assembly.*